



/ACCREDITED ICB COURSES



Business Management

Manage a business and lead it to commercial success.



ICB
ACCREDITED BUSINESS
QUALIFICATIONS

Studying at Swift Skills Academy

is all about getting the skills and experience you need to excel in your career. We offer job placements for our students to complete their WIL (Work Integrated Learning).

Open Access Entry System

Most of our courses are open entry. This means, you only need to be able to read and write in English to understand your coursework.

Why study with us?

Design of courses

Our courses are designed to help you develop the qualities and expertise that your future employer will look for.

Stress-Free Registration Process

Our registration process is stress-free. We don't do credit checks, and we don't blacklist students. Friendly course experts will walk you through your registration.

What we believe

Our guiding principle at Swift Skills Academy is to equip and enhance the skill set of our students. Regardless of educational experience, everyone needs access to high-quality education. However, not everyone has access to educational establishments such as colleges and universities. To fill this gap, we provide courses via distance learning, online learning, and face-to-face.

Swift Skills Academy offers fully accredited, recognized courses from esteemed organizations like ICB, SAIOSH, merSETA, and OCTO.

Our courses are quality-assured. We provide both accredited and non-accredited programs created by experts in the field. Every one of our programs is designed to equip students with the abilities and information needed to enter the workforce with assurance.

Those who never completed their education are given another opportunity to pursue the career and education they deserve through our open-access entry system. For accredited courses, you can begin with as little as grade 10, and for non-accredited courses, no prior learning experience is required.

Business Management

Do you believe you possess what it takes to run a successful company? Then you should enroll in our approved ICB Business Management Courses. Test your creativity, problem-solving, and leadership abilities to discover how to manage your team and projects successfully. These courses are skills orientated courses and has open access to anyone.



Business Management career opportunities

The skills learned through ICB Business Management can be used within any company. So, the career opportunities in this course are endless. With enough determination and motivation, you can soon have a successful career.

Careers: Business Manager; Account Manager; Supply Chain Manager





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Available courses

Our ICB business management courses are examined by the ICB with support from Swift Skills Academy program experts.

You can be confident that you will get the best support possible from the beginning to the end, no matter which course you choose.

Small Business Financial Management	Business Management Office Admin	Business Management Financial Accounting
ICB Certificate	ICB Higher Certificate	ICB Diploma
🕒 12 months	🕒 15 months	🕒 12 months
This entry-level course will have you climbing the corporate ladder in no time. This course will teach you the basics of bookkeeping and have a clear understanding of business literacy.	Learn how to take care of finances as well as staff-related issues with this course. You will also gain skills on how to do marketing and gain knowledge of office and legal practices.	Lead your business to success with our advanced Business Management Course that teaches you about financial management and various practices and frameworks.
Entrance Requirements: Matric or Equivalent	Entrance Requirements: Office Administration Certificate	Entrance Requirements: Higher Certificate: Office Administration
Subjects: <ul style="list-style-type: none"> • Introduction to Business English • Business Management 1 • Bookkeeping to Trial Balance • Business Literacy 	Subjects: <ul style="list-style-type: none"> • Office and Legal Practice • Business Management 2 • Marketing Management and Public Relations • Financial Statements • Human Resource Management and Labor Relations 	Subjects: <ul style="list-style-type: none"> • Business Management 3 • Financial Management and Control • Financial Reporting and Regulatory Frameworks • Research Theory and Practice

Apply Now:

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