

/ ACCREDITED ICB COURSES

Bookkeeping

Becoming proficient in bookkeeping and accounting is a journey that requires continuous learning and dedication. With consistent effort and a strong foundation in these skills, you can pave the way towards achieving your goal of becoming an accountant.



Studying at Swift Skills Academy

is all about getting the skills and experience you need to excel in your career. We offer job placements for our students to complete their WIL (Work Integrated Learning).

Open Access Entry System

Most of our courses are open entry. This means, you only need to be able to read and write in English to understand your coursework.

Why study with us?

Design of courses

Our courses are designed to help you develop the qualities and expertise that your future employer will look for.

Stress-Free Registration Process

Our registration process is stress-free. We don't do credit checks, and we don't blacklist students. Friendly course experts will walk you through your registration.

What we believe

Our guiding principle at Swift Skills Academy is to equip and enhance the skill set of our students. Regardless of educational experience, everyone needs access to high-quality education. However, not everyone has access to educational establishments such as colleges and universities. To fill this gap, we provide courses via distance learning, online learning, and face-to-face.

Swift Skills Academy offers fully accredited, recognized courses from esteemed organizations like ICB, SAIOSH, merSETA, and OCTO.

Our courses are quality-assured. We provide both accredited and non-accredited programs created by experts in the field. Every one of our programs is designed to equip students with the abilities and information needed to enter the workforce with assurance.

Those who never completed their education are given another opportunity to pursue the career and education they deserve through our open-access entry system. For accredited courses, you can begin with as little as grade 10, and for non-accredited courses, no prior learning experience is required.

Accounting courses

Bookkeepers are like the engine that keeps every company going. No company could function successfully without them. When you take our bookkeeping courses, you'll be an asset to any organization you work for!



Accounting career opportunities

As a Financial manager, you will have several career opportunities available to you. This is because you will be able to work in almost any industry. You also won't have to worry about your job not being needed as it is an essential part of any business.

Careers: Financial Manager; Senior Financial Manager



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Available courses

We offer Accounting Courses in partnership with the ICB. For these courses, you do not need to have a matric to get started. You can enroll with your grade 10 report and become an accounting professional within a few months.

You can be confident that you will get the best support possible from the beginning to the end, no matter which course you choose.

Junior Bookkeeper	Certified Senior Bookkeeping	Technical Financial Accounting	Certified Financial Accounting
ICB National Certificate	ICB Certificate	ICB National Diploma	ICB National Diploma
🕒 12 months	🕒 9 months	🕒 6 months	🕒 12 months
This introductory course is a good starting point. You don't need matric to enroll, only grade 10. Learn more about bookkeeping, business literacy, and payroll.	Expand your knowledge and continue your studies with this second-level course. After completion, you will know how financial statements work and learn about cost and management accounting.	Explore your options and specialize in the Technical Financial Accounting field. You will learn how to do income tax returns and broaden your knowledge of Business Law and Accounting Control.	Become a bookkeeping and accounting expert after completing this course. There is a research project you need to complete, and you will learn about financial reporting and regulatory frameworks.
Entrance Requirements: Grade 10 (Std 8) or equivalent. You must at least be 16 years old.	Entrance Requirements: Successful completion of Junior Bookkeeper.	Entrance Requirements: Successful completion of Senior Bookkeeping certificate.	Entrance Requirements: Successful completion of Technical Financial Accounting Diploma.
Subjects: <ul style="list-style-type: none"> • Introduction to Business English • Bookkeeping to Trial Balance • Payroll and Monthly SARS returns • Computerised Bookkeeping • Business Literacy 	Subjects: <ul style="list-style-type: none"> • Financial Statements • Cost and Management Accounting 	Subjects: <ul style="list-style-type: none"> • Income Tax returns • Business Law and Accounting Control 	Subjects: <ul style="list-style-type: none"> • Corporate Strategy • Management and Accounting Control Systems • Financial Reporting and Regulatory Framework • Research Theory and Practice

Apply Now:

☎ 021 828 0772 ✉ info@swiftskillsacademy.co.za

Unit 2 Killarney Park, 1 Silverstone Road, Killarney Gardens, CAPE TOWN

